



Maine Board of Pesticides Control Online Portal

Creating a Login Account—Product Registration

Before You Begin

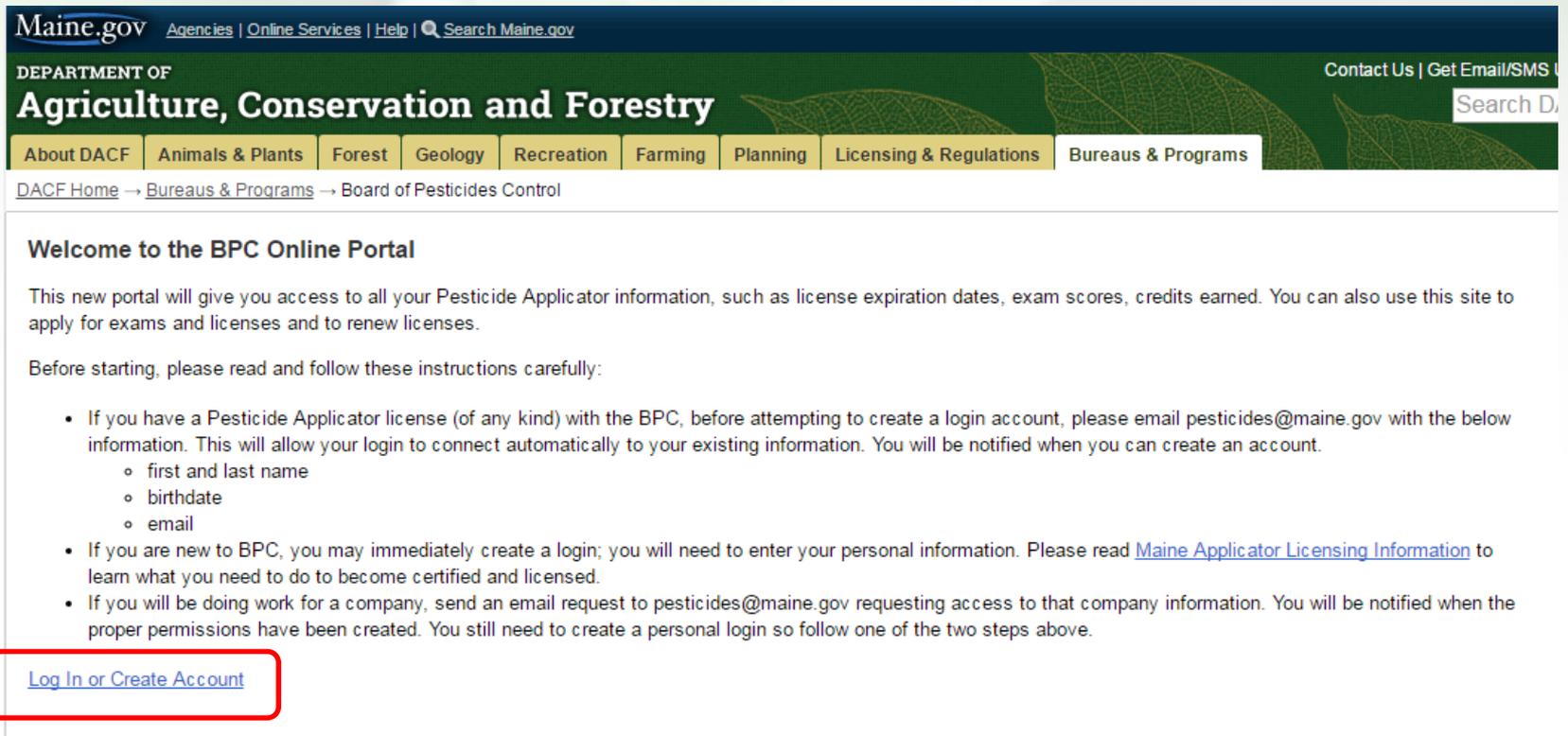


Welcome to the Maine Board of Pesticides Control web portal. We hope this new service is helpful to you. All the steps for creating a login and obtaining access to your company are described in the following pages.

1. Create your personal login.
 2. Once a login is created, send an email to mary.e.tomlinson@maine.gov with your name, birthdate, email and the name and Maine Company Number for each company for which you work (either submitter or registrant).
 3. After receiving notification, log back on to the site to see registration data.
- Questions should be sent to Mary Tomlinson at mary.e.tomlinson@maine.gov or by calling 207-287-7544.

Create a Login

Access the BPC portal at maine.gov/bpc
Select Log In or Create Account at the bottom of the page



The screenshot shows the Maine.gov website header with navigation links for Agencies, Online Services, Help, and Search. The main header identifies the Department of Agriculture, Conservation and Forestry, with a search bar and contact options. A secondary navigation bar lists various departments, with 'Bureaus & Programs' highlighted. Below this, a breadcrumb trail shows the path from DACF Home to Bureaus & Programs to the Board of Pesticides Control. The main content area features a 'Welcome to the BPC Online Portal' section, followed by a paragraph explaining the portal's purpose and a list of instructions for users. At the bottom of this section, a red-bordered box highlights the 'Log In or Create Account' link.

Maine.gov Agencies | Online Services | Help | Search Maine.gov

DEPARTMENT OF
Agriculture, Conservation and Forestry

Contact Us | Get Email/SMS | Search D.

About DACF | Animals & Plants | Forest | Geology | Recreation | Farming | Planning | Licensing & Regulations | Bureaus & Programs

DACF Home → Bureaus & Programs → Board of Pesticides Control

Welcome to the BPC Online Portal

This new portal will give you access to all your Pesticide Applicator information, such as license expiration dates, exam scores, credits earned. You can also use this site to apply for exams and licenses and to renew licenses.

Before starting, please read and follow these instructions carefully:

- If you have a Pesticide Applicator license (of any kind) with the BPC, before attempting to create a login account, please email pesticides@maine.gov with the below information. This will allow your login to connect automatically to your existing information. You will be notified when you can create an account.
 - first and last name
 - birthdate
 - email
- If you are new to BPC, you may immediately create a login; you will need to enter your personal information. Please read [Maine Applicator Licensing Information](#) to learn what you need to do to become certified and licensed.
- If you will be doing work for a company, send an email request to pesticides@maine.gov requesting access to that company information. You will be notified when the proper permissions have been created. You still need to create a personal login so follow one of the two steps above.

[Log In or Create Account](#)

Select Create Account at the bottom of the page

BOARD OF PESTICIDES CONTROL
Think First...
Spray Last!
STATE OF MAINE

User ID

Password

Login

[Create Account](#) [Forgot User ID/Password](#)

Pega 7.2
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coreAssemblyCached_72_868
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Enter all information matching what you sent to BPC. Your password must be at least 8 characters long.

Select Create Account

Maine Board of Pesticides Control

Create New Account

Email/User ID*

blahbeth@yahoo.com

First Name*

Blah

Last name*

Bethersonton

Date Of Birth*

Jan ▼ 15 ▼ 1980 ▼

Password*

Confirm Password*

Create Account

Cancel



You should see the message below.” If you see a different message, call BPC at 207-287-2731.

Select [Return to Login Screen](#)

Maine Board of Pesticides Control

No individuals were found in the BPC database matching your data. If you already have an applicator license, please contact us at (207) 287-2731. Otherwise, click on Return to Login Screen below. A verification code has been sent to the email address provided; enter the verification code when prompted to activate your account.

[Return to Login Screen](#)

Verification Email



You will receive a verification code via email

- Verification Code

- **State of Maine - BPC** <NoReply@maine.gov>

To blahbeth@yahoo.com

Dear Blah Bethersonton,

Thank you for registering on the Maine BPC website. Your user ID is **blahbeth@yahoo.com** and verification code is **H6405E6A7C42D482811BBB286E0C47CC1**.

Please login to complete the registration process using the verification code provided.

Thank you!

Maine Board of Pesticides Control

www.thinkfirstspraylast.org

Return to the Login screen (if you've lost it, go to maine.gov/bpc and select Login or Create Account)

Enter your email and password and select Login



blahbeth@yahoo.com

.....|

Login

[Create Account](#)

[Forgot User ID/Password](#)

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PRPC-7.2.2-60

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Verify Account

Copy and paste the verification code from the email and select Verify my account

We have sent you verification code in an email. Please enter the verification code to activate your account.

Verification code *

H6405E6A7C42D482811BBB286E0C47CC1

Verify my account

Cancel

Enter Personal Details



Enter your personal information. All fields marked with an asterisk (*) are required. Select Submit

PERSONAL DETAILS

First Name*	Middle Name	Last name*
<input type="text" value="Blah"/>	<input type="text"/>	<input type="text" value="Bethersonton"/>
Suffix	Date of Birth*	
<input type="text"/>	<input type="text" value="Jan"/> <input type="text" value="15"/> <input type="text" value="1980"/>	

Mailing Address

Address Line*	Address Line 2	Address Line 3
<input type="text" value="25 Main Street"/>	<input type="text"/>	<input type="text"/>
City*	State*	Zip Code*
<input type="text" value="Augusta"/>	<input type="text" value="ME"/>	<input type="text" value="04330"/>
Country*		
<input type="text" value="US"/>		

Physical Location

Same as above

Address Line*	Address Line 2	Address Line 3
<input type="text" value="25 Main Street"/>	<input type="text"/>	<input type="text"/>
City*	State*	Zip Code*
<input type="text" value="Augusta"/>	<input type="text" value="ME"/>	<input type="text" value="04330"/>
Country		
<input type="text" value="US"/>		

COMMUNICATION DETAILS (PRIMARY PHONE AND EMAIL ARE REQUIRED)

Primary Phone*	Secondary Phone	Email*
<input type="text" value="(207) 445-6666"/>	<input type="text"/>	<input type="text" value="blahbeth@yahoo.com"/>

Enter 10 digits for phone number. The system will format it.



Select Return to Login Screen

Maine Board of Pesticides Control

Your account association is successful. Please re-login to see your portal.

[Return to Login Screen](#)

Enter your email and password and select Login



blahbeth@yahoo.com

.....|

Login

[Create Account](#)

[Forgot User ID/Password](#)

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PRPC-7.2.2-60

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Ignore this profile



You will see the Licensing and Certification portal page. **Ignore this.** Logoff

Email mary.e.tomlinson@maine.gov with your name, birthdate, email and the name and Maine Company Number for each company for which you work (either submitter or registrant).

Maine Board of Pesticides Control Home Refresh Profile My Profiles Logoff

First Name	Last name	Individual ID	Date of birth	Primary Phone	Last login
Blah	Bethersonton	BPC_IND-54209	Jan 15, 1980	(207) 445-6666	Oct 16, 2017 3:51:36 PM

Other

- [My Worklist](#)
- Upload Documents / Reports
- Add New Company / Agency
- Make Miscellaneous Payment
- View Miscellaneous Payments

Personal Details

- View/Update
- Change Password

Licenses

- Apply for Licenses
- Renew Licenses
- Reprint Licenses

Exams & Recertification Credits

- Apply for Exam
- View Exams
- Add Recertification Credits
- View Recertification Credits

Licenses **Communication**

Your Profile

When Mary Tomlinson emails you back that you are ready to go, login again (www.maine.gov/bpc).

This time you should see a profile that looks like this:

Maine Board of Pesticides Control Home Refresh Profile My Profiles Logoff

First Name	Last name	Individual ID	Date of birth	Primary Phone	Last login
Blah	Bethersonton	BPC_IND-54209	Jan 15, 1980	(207) 445-6666	Oct 16, 2017 3:53:52 PM

Product Registration
Manage Product Registration
Add New Company / Agency
Add New Individual

Personal Details
View/Update
Change Password

My Profiles
Personal Profile
Fred's Pest Control Products

Select My Profiles and the Company

Company/Agency Profile

The Company Profile will display. Select Product Registration.



Maine Board of Pesticides Control Home

Fred's Pest Control Products	Company/Agency Type Product Registration	Federal Tax ID/SSN ---	Contact First Name Fred	Contact Last Name Flintstone	Address 99 Spruce Street Augusta ME 04330 US	Last login Oct 16, 2017 3:53:52 PM
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Other

- My Worklist
- Upload Documents/Reports
- View / Update Company / Agency Information
- Add New Individual
- Make Miscellaneous Payment
- View Miscellaneous Payments

Licenses

- Apply for Company/Agency License
- Reprint Company/Agency License
- Renew Licenses

Courses

- New Course Request
- View / Edit Courses

Product Registration

- Manage Product Registration

Reports

- Employee Licenses/Credits

Thank you

Open other training documents (found on maine.gov/bpc) to learn how to navigate and use the various functions. Select the ones specifically for Product Registration

Thank you for using the BPC online portal. We hope you find it useful.

Call the BPC offices at 207-287-2731 or email mary.e.tomlinson@maine.gov with questions.